

**Council Workshop
February 3rd, 2020
City Hall, 5:45 PM**

1. Election Turn Around

Our current process has elected officials taking office in January following the November election. We would suggest that we change to newly elected officials taking office at the council meeting following the election certification. This would more than likely make it the second meeting in November.

2. Appointment Schedule

To go along with the change in election procedure, we should also look at our appointment schedule. Although there is nothing in our code book or ordinances about a set date or month to appoint positions like the municipal judge, city attorney and other positions, previous administrations have tried to keep these appointments around April-May. I would suggest, for the new appointments, they should be appointed this year in April-May

3. Council Paid by the Meeting

We were asked to explore the idea of paying members of the governing body by the meeting rather than just paying a quarterly wage. If we were to split the pay into 28 meetings (council and workshop) the pay for council members would be \$100.71 per meeting and the mayor would get paid \$129.29 per meeting. It could be figured differently if you want, this was just to get the conversation going.

4. Water Shop Location

We would like to continue our conversation of the placement of a new water shop.

5. Fire Station Funding

Included is the financing document provided by Rick Enze on how we could finance the fire station if we were to get the CDBG grant and build the new fire station according to our current plan. For this plan I would propose shifting a little over four mills from the General Fund to the Bond and Interest Fund to pay for the new fire station in five years. This proposal would allow for us to keep our mill levy around where it is now if nothing else changes.

We also talked about bidding this project outside the grant process to see what the price difference would be. This would include getting more detailed than our current documents and plans. How would you like us to proceed?

6. Pay Increases for Part-time and Seasonal

In the next meeting or so, I will be bringing my recommendation for changes to part-time employee and seasonal employee pay as we have not addressed them yet. This would not include pool staff as they are not in need of adjustment. I am looking at bringing all part-time police officers to \$18 and possibly a \$.40 raise for seasonal employees.

7. 2020 Projects

Included is our capital improvement list for 2020. Below are some things to discuss.

Street

Two Routes (approx. 34 blocks) of chip and seal
Proposing some mill and overlay streets
12th Road to Hometown Entrance: Start planning for Orscheln's
Applying for CCLIP Phase II again, 10th Street from Bridge going North

Water/Sewer

Waterline Project
CIPP
Storm Sewer Mapping
Engineer for Lagoon

8. Mayor's Duties

9. Committee Appointments are Attached

CITY OF MARYSVILLE, KANSAS

Fire Station - GO Bds, Series 2020 over 5 yrs

\$535,000

April 1, 2020

Sources & Uses

Dated 04/01/2020 | Delivered 04/01/2020

Sources Of Funds

Par Amount of Bonds	\$535,000.00
Reoffering Premium	18,844.10
CDBG Funds	600,000.00
City Funds On Hand	430,000.00
Total Sources	\$1,583,844.10

Uses Of Funds

Costs of Issuance	26,550.00
Deposit to Project Construction Fund	1,557,294.10
Total Uses	\$1,583,844.10

The above rates are estimated and final rates will not be determined until bonds are offered for sale.

Fire Station - GO Bds, Se | SINGLE PURPOSE | 10/2/2019 | 3:51 PM

CITY OF MARYSVILLE, KANSAS

Fire Station - GO Bds, Series 2020 over 5 yrs

\$535,000

April 1, 2020

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/01/2020	-	-	-	-	-
04/01/2021	-	-	18,725.00	18,725.00	-
10/01/2021	90,000.00	3.500%	9,362.50	99,362.50	-
12/31/2021	-	-	-	-	118,087.50
04/01/2022	-	-	7,787.50	7,787.50	-
10/01/2022	105,000.00	3.500%	7,787.50	112,787.50	-
12/31/2022	-	-	-	-	120,575.00
04/01/2023	-	-	5,950.00	5,950.00	-
10/01/2023	110,000.00	3.500%	5,950.00	115,950.00	-
12/31/2023	-	-	-	-	121,900.00
04/01/2024	-	-	4,025.00	4,025.00	-
10/01/2024	115,000.00	3.500%	4,025.00	119,025.00	-
12/31/2024	-	-	-	-	123,050.00
04/01/2025	-	-	2,012.50	2,012.50	-
10/01/2025	115,000.00	3.500%	2,012.50	117,012.50	-
12/31/2025	-	-	-	-	119,025.00
Total	\$535,000.00	-	\$67,637.50	\$602,637.50	-

Yield Statistics

Bond Year Dollars	\$1,932.50
Average Life	3.612 Years
Average Coupon	3.5000000%
Net Interest Cost (NIC)	2.5248849%
True Interest Cost (TIC)	2.4622714%
Bond Yield for Arbitrage Purposes	2.4622714%
All Inclusive Cost (AIC)	3.9258190%

IRS Form 8038

Net Interest Cost	2.4397089%
Weighted Average Maturity	3.611 Years

The above rates are estimated and final rates will not be determined until bonds are offered for sale.

Fire Station - GO Bds, Se | SINGLE PURPOSE | 10/2/2019 | 3:51 PM

CAPITAL OUTLAY ITEMS FOR 2020 BUDGET

Fund, Department and Item Description	Justification	2020 Capital Outlay
General Fund Capital Outlay		
ADMINISTRATION:		
City Hall Printer	Replace City Hall Printer	\$5,000
Undesignated contingency		<u>\$6,705</u>
Total		\$11,705
POLICE:		
Police Truck	Normal rotation of police vehicles	\$40,000
AED	Install AEDs in city buildings	\$15,000
Camera System	Upgrading the security at the Police Department	\$8,000
Undesignated contingency		<u>\$500</u>
Total		\$63,500
MUNICIPAL COURT:		
Undesignated contingency		<u>\$1,000</u>
Total		\$1,000
FIRE:		
Tires	Replace aged tires on Fire trucks	\$10,000
New Fire Station (Construction)	New East Fire Station, replacing Fire Station #2 (Construction)	\$430,197
Undesignated contingency		<u>\$1,000</u>
Total		\$441,197
STREET:		
Tandem Axel Dump Truck		\$50,000
Crack Sealer	Buying a larger crack sealer to keep up with sealing demand	\$50,000
Undesignated contingency		<u>\$1,500</u>
Total		\$101,500
PARKS:		
Flatbed Pickup - 3/4 ton	Replacing 1996 Chevy S10 Flatbed, #543 (1/2 from MER)	\$20,000
Cab for 900D Grasshopper		\$4,000
Snow Blade for 900D Grasshopper		\$2,700
Undesignated contingency		<u>\$0</u>
Total		\$26,700
CEMETERY:		
Undesignated contingency		<u>\$1,000</u>
Total		\$1,000
ART CENTER		
Mortar Pointing	Mortar Pointing the exterior of the Art Center	<u>\$10,000</u>
Total		\$10,000
RECREATION		
General Improvements		
Undesignated		\$0
Lakeview/Feld Field Complex:		
Improvements	Stormwater Eng/Construction	\$50,000
Total		\$50,000
HEALTH AND SANITATION		
Storm siren updates	Normal upkeep.	\$1,300
Total		\$1,300
STREET LIGHTING		
Street light repairs	Undesignated	\$2,500
Total		\$2,500
AIRPORT MAINTENANCE		
Undesignated capital outlay		\$2,500
Total		\$2,500
Total General Fund capital outlay		\$712,902

WATER REVENUE

Commercial/General		
Undesignated capital outlay		\$12,000
	Total Commercial/General	\$12,000
Production		
Undesignated capital outlay		\$135,000
	Total Production	\$135,000
Transmission & Distribution		
Skidsteer trade-in - (1/2 water, 1/2 sewer)	Annual trade-in - split 1/2 with sewer collections	\$1,500
	Total Transmission & Distribution	\$1,500
	Total Water department capital outlay	\$148,500

SEWAGE REVENUE

Commercial/General		
Transfer to Sewer Replacement	Increasing the balance of the Sewer Replacement Fund	\$100,000
Undesignated capital outlay		\$10,000
	Total Commercial/General	\$110,000
Collection		
Skidsteer trade-in (1/2 sewer, 1/2 water)	Annual trade-in - split 1/2 with water t&d	\$1,500
Manhole Rehab	Annual manhole rehab	\$65,000
CIPP rehabilitation	Annual cured in place pipe sealing program	\$300,000
	Total Collection	\$366,500
Processing		
Undesignated capital outlay		\$172,983
	Total processing	\$172,983
	Total sewage revenue capital outlay	\$649,483

SALES TAX FUND

Street Reconstruction		
ADA Ramps	Yearly ADA Ramp Project	\$51,500
Broadway 14th to 15th	Street Installation	\$187,190
18th - Center to Carolina	Street Installation	\$128,665
7th and Broadway	Construction	\$30,000
Curb and Gutter		\$50,000
Street Repaving		\$45,000
11th Road/12th Road/Keystone	Engineering or Repair	\$200,000
	Total Street Reconstruction	\$692,355

COMMITTEES APPOINTED PER ORDINANCE

**PERSONNEL CLASSIFICATION
& PAY PLAN COMMITTEE:**

STANDING COMMITTEES

January 2020-2021

ADMINISTRATION & FINANCE STANDING COMMITTEE:

Colleen Behrens
Terry Hughes
Gina Graham

POLICE & FIRE COMMITTEE:

Bobbi Pippia
Diane Schroller
Todd Frye

CEMETERY & AIRPORT COMMITTEE:

Keith Beikman
Todd Frye
Terry Hughes

STREET COMMITTEE:

Terry Hughes
Bobbi Pippia
Kevin Throm

PARK & RECREATION COMMITTEE:

Keith Beikman
Kevin Throm
Gina Graham

WATER & SEWER COMMITTEE:

Colleen Behrens
Diane Schroller
Kevin Throm

GRIEVANCE COMMITTEE:

Gina Graham
Diane Schroller
Kevin Throm

COUNCILMEMBERS ASSIGNED AS LIAISON OFFICERS AND EX OFFICIO MEMBERS

AIRPORT ADVISORY BOARD
CEMETERY BOARD
CONVENTION & TOURISM BOARD
KOESTER BLOCK ADVISORY BOARD
KOESTER HOUSE MUSEUM ADVISORY BOARD
MARYSVILLE SPORT & RECREATION ADVISORY BOARD
PLANNING COMMISSION
ZONING BOARD OF APPEALS
LIBRARY BOARD