

Regular Meeting
City Hall, Marysville, Kansas-January 10, 2022

Members of the Governing Body of the City of Marysville were called to order in regular session at 7:00 p.m. on the date and place noted above with Mayor Barnes in the chair. City Administrator St. John and City Clerk Holle were also present.

After the Pledge of Allegiance, roll call was answered by the following council members: Frye, Keating, Snellings, Beikman, Goracke, Price, Behrens and Throm. A quorum was present.

The minutes from the December 27th regular meeting were presented for approval. CM Throm moved, CM Price seconded to approve the minutes as presented. Motion carried by 8-0 voice vote.

PUBLIC COMMENTS:

BUSINESS AND DISCUSSION ITEMS:

NOTICES AND HEARINGS:

CONSENT AGENDA. The Consent Agenda was presented for consideration. CM Throm moved, CM Frye seconded to approve the Consent Agenda. Motion carried unanimously. The Consent Agenda consisted of the following:

1. Alcohol Consumption-Valley Vet Supply, January 14, 2022, at Lee Dam Art Center.
2. City Clerk's Report for December showed \$62,455.29 collected in receipts with a like amount being deposited with the City Treasurer.
3. Cash balances in funds as of December 31, 2021, were presented as well as outstanding debt and receivable balances. Revenue/Expenditure Budget Reports through December 2021 showed unadjusted accumulated revenues in the General Fund of \$2,746,936 or 107% of budget; Water Revenue Fund, \$923,702 or 104% of budget, Sewer Revenue Fund, \$788,875 or 103% of budget. Unadjusted statement of expenditures in the General Fund totaled \$2,896,356 or 88% of budget, Water Revenue Fund, \$1,119,608 or 70% of budget, and Sewer Revenue Fund, \$891,668 or 89% of budget.
4. Municipal Judge's Report for December showed \$2,918.91 being deposited with the City Treasurer and \$94.00 being forwarded to the State Treasurer for Judicial Branch Education, court costs and law enforcement training.

APPROPRIATIONS ORDINANCE NO. 3764

1. Claims against the funds of the City were submitted for Council consideration as follows: General Fund, \$47,444.58; Water Revenue Fund, \$4,970.48; Sewage Revenue Fund, \$3,641.70; Swim Pool Sales Tax \$281.17; Koester Block Maintenance, \$494.13; Transient Guest Tax, \$1,890.29; making a total of \$58,722.35.
2. An appropriations ordinance was introduced and considered to honor claims against the funds of the City as audited by the Finance Committee. CM Beikman moved; CM Snellings seconded to approve the appropriations ordinance totaling \$58,722.35.
3. Motion to approve the appropriations ordinance carried by 8-0 roll call vote. City Clerk Holle assigned Ordinance No. 3764.

STAFF REPORTS:

CITY ADMINISTRATOR:

1. **CHIP AND SEAL ROCK.** CA St. John included a quote for the Haydite the City uses for rock when the streets are chip and sealed. We are anticipating sealing 34 to 50 blocks, and this will require approximately 700 cubic yards of Haydite. CM Throm moved, CM Beikman seconded to purchase 700 cubic yards of Haydite delivered to Marysville for \$61.00 per cubic yard totaling approximately \$42,700. Motion carried unanimously.
2. **GRINDING/CHIPPING WOOD AT DUMP.** CA St. John said he has spoken with the company that chips the wood at the Beatrice landfill. The company representative looked at our wood piles at the brush dump which have accumulated over the last 15 years. He quoted the City \$8,000 for the first 8 machine hours and \$800 per hour there after during the same trip. CM Throm moved to pay for up to 2 days of chipping for approximately \$15,000, CM Keating seconded. Motion carried unanimously. (The chipping company is Hoefling Enterprises from Lincoln, NE-Scott Hoefling)
3. **COST OF LIVING INCREASE.** CA St. John presented COLA spreadsheets for the 2022 year. After Council discussion regarding COLA percentage raises and a onetime bonus of \$500 to each employee, CM Keating moved to give a 4% COLA raise to all full-time employees, CM Goracke seconded. Motion failed with CM Snellings, CM Beikman, CM Price, CM Behrens, and CM Throm voting no. After further discussion CM Frye moved to give a 5% COLA raise to full-time employees, CM Price seconded. Motion carried unanimously. CM Frye moved, CM Goracke seconded to make the raise retro-active to January 9, 2022, the beginning of the payroll period. Motion carried unanimously. CM Keating requested staff bring data to the Council after the raises begin so the Council can evaluate the current PayScale.
4. **FINANCIALS.** CA St. John updated the governing body on the status of General Fund, Water Revenue Fund, Sewer Revenue Fund and Sales Tax Improvement Fund. A Capital Projects report was also included.

CITY CLERK:

1. **G-11. FITNESS BENEFIT POLICY CHANGE.** CC Holle presented the fitness policy from the Employee Handbook. Several people asked the City to add the new fitness center as an eligible facility. The rest of the policy remains the same. CM Throm moved to add Mustang Strong to fitness policy G-11 as an eligible facility, CM Behrens seconded. Motion carried unanimously. CM Frye asked the City to retain copies of both facilities' insurance.
2. **DONATION FOR 11TH AND 12TH ROAD SOUTH.** The disbanded Rural Water District #2 gave the City \$56,000 toward the improvements that are being made on 11th and 12th Roads South. This is two-thirds of the amount promised to the City in 2017. The final \$24,000 will be donated when improvements are made on Keystone Road.

POLICE DEPARTMENT:

1. **POLICE VEHICLE PURCHASE.** Assistant Chief Matt Simpson included in the agenda vehicle bids and availability for replacement of one of the vehicles in the department. Sergeant Escalante spoke on behalf of the department. The Police Department would like to purchase a SUV due to

the convenience and safety for the officers when storing gear. The department received bids from Honeyman Ford, Nemaha Valley Motors and Superior Emergency Response Vehicles. Nordhus Motors declined to bid as they had no availability to vehicles at this time. CM Throm moved to purchase a black Explorer from Honeyman Ford for \$33,728.00, CM Frye seconded. Motion carried unanimously. CM Throm moved, CM Frye seconded to hire Superior Emergency Response Vehicles of Andover for uplifting and installing equipment for \$8,621.93. Motion carried unanimously. The Explorer currently in the Police Department has 110,000 miles and will be surplused.

2. **CALEA PROGRAM & PROCESS OVERVIEW.** Sergeant Escalante presented an overview of the CALEA program. The Police Department is currently in the process of becoming accredited. This is a national program that holds law enforcement to a high standard. CM Beikman asked if the Police Department could teach a class at the High School on self-defense especially to high school girls.

BUILDING INSPECTOR/MAINTENANCE:

1. **FENCE AT FELDHAUSEN FIELD.** BI Ralph presented quotes for materials to replace the board outfield fence at Feldhausen Field. He presented quotes for cedar and pine boards from Hometown Lumber and Crome Lumber. After Council discussion CM Price moved, CM Snellings seconded to replace the entire fence at Feldhausen Field with 1 X 8 cedar boards with hardware and paint for an approximate cost of \$37,284.23 from Hometown Lumber. The posts will be galvanized with caps and will be purchased separately from Landoll Company. Motion carried unanimously. The goal would be to have the fence replaced before spring high school baseball season. Community volunteers will be asked to help with the project.

STANDING COMMITTEE REPORTS:

STREET:

1. **SNOW REMOVAL.** Council said the City crews did a good job moving the snow during the last storm.
2. **10TH AND CENTER STREET STOP LIGHT.** CM Frye reported the stop light at 10th and Center is not flashing at night after the last storm. CA St. John said the equipment is outdated and difficult to repair. An update to the stoplight will be researched.
3. **12TH ROAD DESIGN ENGINEERING.** CM Throm asked if the City had plans to widen the corner of 12th Road and Highway 36. CA St. John said we would be hiring an engineer to design 12th Road this year. This would allow the City to access KDOT Access Management grant funds.

WATER & WASTEWATER:

1. **THANK YOU, WATER CREW.** CM Beikman thanked the Water Department for the work that was done at the water leak Friday night in the cold. They work in adverse conditions at all hours of the day and night, and it is appreciated.

PARKS & RECREATION:

- 1. POOL POLICY.** The Parks & Rec Committee met and recommended the pool policy change back to no 2-piece suits for pool employees. Colors will be designated. The pool employees who are not lifeguards are issued t-shirts which should be worn when they work to identify them as employees. The morning swim times will be adjusted by the availability of lifeguards as guards younger than 16 may not work before 7 a.m. Swim team will be held once a day at 11:15 until 12:30 as is dictated in the current policy. The Committee recommended the entry fee be changed to \$5 with 5 years and younger free. This is an entry fee not a daily pass and the verbiage will be changed in the policy to better reflect our entry policy which is you pay every time you enter. The fee is not a pass for the entire day. This is not a policy change just clarification. The season passes will remain the same. CC Holle is trying to arrange someone to conduct group swimming lessons with the help of volunteers. Group lessons is a priority because the City has not offered them for 2 years. The Committee also recommended the City bring in the pool repair company to make sure all the equipment is working correctly before the season begins. A log of the chemical tests taken each day will be submitted to City Hall with the nightly deposits. A revised policy will be brought back to Council with the changes for Council approval. The City will advertise for a pool manager.
- 2. RIDGES ON THE BALLFIELDS.** The Parks & Recreation Committee asked for Marshall County Sports & Recreation to get the ridges removed from the ballfields and to inform the City of the completion date. This should be done before March ball season begins. The annual inventory should be completed now.
- 3. DISC GOLF COURSE COMPLETION.** The Council and the Parks & Recreation Committee concurred the disc golf course in the City Park needs to be completed. CM Goracke said the basket on the south end of the course will need to be moved then the signage can be installed at each basket. Convention & Tourism had agreed earlier to place a sign of the entire course at the start of the course. A few of the baskets will need to be stabilized.

CEMETERY & AIRPORT:

- 1. AIRPORT HANGARS.** CM Beikman asked if the hangar with doors and part of the roof missing had been repaired. Also discussed was the farm equipment which is not allowed to be stored in a hangar.

POLICE & FIRE:

ADMINISTRATION & FINANCE:

APPOINTMENTS:

CITY ATTORNEY:

EXECUTIVE SESSION:

ROUND TABLE DISCUSSION:

1. **COFFEE AT COUNCIL MEETING.** CM Frye asked if the City could supply coffee at the council meetings.
2. **SNOW ON SIDEWALKS.** CM Throm stated many of the sidewalks around town had not been cleaned after the last snowfall. There is a City Code that requires snow removal and CM Throm suggested the City start issuing tickets for non-compliance. It is especially important for the snow to be removed from the sidewalks near the schools for children walking to school.
3. **HUMAN TRAFFICKING PROCLAMATION.** Mayor Barnes read a proclamation declaring the month of January Slavery and Human Trafficking Prevention and Awareness Month.

There being no further business, at 8:56 p.m. CM Frye moved to adjourn, CM Snellings seconded. Motion carried unanimously.

Cindy Holle
City Clerk